

Julio I. Ruiz

Associate

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EDUCATION

M.A. Industrial /Organizational Psychology – Southern Illinois University Edwardsville (2012)

B.A. Psychology & International Business – Saint Louis University (2010)

B.S. International Business – Saint Louis University (2010)

PROFESSIONAL EXPERIENCE

EASI•CONSULT, LLC, St. Louis, MO (July 2010 – Present)

Associate

- Project Manager for design and ongoing re-development of the EASI-Website.
- Coordinates the design, validation, and implementation of a selection program for a Fortune 500 company.
- Specializes in projects focusing on job analyses, selection tools, and training.
- As an expert researcher, reviews current literature and best practices in order to make recommendations for HRM Professionals.
- Assists with new employee orientation and provides administrative support.

EASI•CONSULT, LLC, St. Louis, MO (April 2007 – June 2010)

Assistant Office Manager

- Provided Assistance and coordination on client projects
- Assisted Consultants with administrative support, including such things as presentation design, document production, and video creation.
- Assisted with the implementation of a new virtual phone operating system.
- Translated the Work Styles Predictor so that it could be implemented in manufacturing firms in Mexico.

MORGAN KEEGAN, Memphis, TN (Summer 2006)

Intern

- Filing and organizing data into their systems.
- Helped with projects such as organizing requests for the NAS and the SEC.

TECHNICAL SKILLS

- **Computer:** SPSS, VPS, Gantt Chart Development Programs, Microsoft Word, Microsoft Excel, Microsoft PowerPoint, Microsoft Access, Website Development Software, Windows 2010.
- **Language:** Fluent in Spanish

HONORS

- MLK Scholar
- Vice President of Membership, Sigma Tau Gamma Fraternity
- Member of HALO (Hispanic American Leadership Organization)

PROFESSIONAL AFFILIATION

- Member, Gateway Industrial Organizational Psychologists
- Member, Society of Industrial Organizational Psychologists
- Member, Society for Human Resource Management (SHRM)